




STEPS, ACTIVITIES AND A RESULT-FOCUSED PROCESS

Task Force on Housing

Pilot site version. Draft for in-house review.



TASK FORCE ON HOUSING

Connecting the 10 dots.

Explore our ten interrelated Task Forces. We're upgrading the communities our children and parents live, learn and work in.

SERVICES FOR SURVIVING

- mental health care
- medical/dental care
- food
- **housing**
- transportation

SERVICES FOR THRIVING

- early childhood programs
- parent supports
- youth mentoring
- family-centered schools
- job training

The Resilience Leaders Task Forces are data-driven and result-focused.

WELCOME

Congratulations on completing the Resilience Leaders course, with an understanding of the four phases of continuous quality improvement (CQI): assessing, planning, acting and evaluating. CQI will guide all your local community projects and innovations.

The following ten Task Force steps may be taken simultaneously after Step 1 has been completed to set Task Force ground rules for working together.

The following steps and activities are provided to guide your work. If needed, they may be changed to achieve your initiatives' goals. If you have any questions, ideas or concerns or proposed additions or deletions, please contact the Resilience Leader program director.

TASK FORCE STEPS

Step 1: Ensure that your Resilience Leaders Task Force has a clear vision, goals, shared understanding of data use and other components of the collective impact process.

Activities include:

- 1a. Creating vision statement
- 1b. Creating measurable goals
- 1c. Describing how data will be collected, analyzed, protected and shared
- 1d. Describing how all innovations and activities will be measured
- 1e. Describing how you can acquire institutional support (funder or sponsors) for your activities, innovations, and task force work
- 1f. Designing a process for group facilitation, managing conflict, documenting your work, and reporting out results.

Step 2: Assess the degree to which parents have access to affordable, safe and stable housing, including including emergency shelter (using the Resilient Community Experience Survey or other tools).

Activities include:

- 2a. Conducting Resilient Community Experience Survey with parents and youth
- 2b. Conducting an assessment of current public and private housing program (focused on surveying providers)
- 2c. Identifying other sources of data to inform the gaps in services

2d. Analyzing the data and prioritizing communities with the highest need

2e. Consulting with a person with experience in surveying to ensure the surveying process can identify where the highest needs of housing and shelter are for parents and youth (potential partners could include the NM Public Health Department and local universities)

2f. Ensuring that all Task Force members have a shared understanding of the concepts of housing, rapid-rehousing, shelters for youth and adults, and domestic violence shelters

Step 3: Identify who in your county is already working on increasing parent supports.

Activities include:

- 3a. Assessing what the city is currently funding and planning
- 3b. Assessing what the county is currently funding and planning
- 3c. Assessing what the school board is currently funding and planning
- 3d. Assessing community-run campaigns/coalitions
- 3e. Assessing private ventures focused on housing
- 3f. Mapping your findings to illustrate gaps in service
- 3g. Assessing state agencies and associations who may be promoting policies and programs
- 3h. Assessing existing programs for alignment and overlap

3i. Focusing on solutions, assessing private sector products and services (premade housing, tiny home design, green housing, intentional communities, etc.)

Step 4: Identify how many of communities offer affordable, safe and stable housing, as well as emergency housing

Activities include:

4a. Assessing level, quality and quantity of housing in your community (including target audiences to ensure services meet needs of all parents and youth seeking housing)

4b. Assessing level of domestic violence shelters

4c. Assessing the amount of services for non-English speakers or special audiences

4d. Collecting names and email addresses of all known leaders within agencies and organizations sponsoring housing and shelter in the community

Step 5: Identify how many of your housing units are affordable to low income populations and youth with no or little credit

Activities include:

5a. Assessing use of technology that allows clients to rate housing units, as well as short term and shelter programs (websites, rating systems like Trip Advisor)

5b. Assessing waiting time for getting access to low income housing

5c. Assessing waiting time for getting access to short term or shelter programs

5d. Assessing use of technology to address client access needs (TeleMed model)

5e. Collecting names and email addresses of all known community agencies providing shelter and housing to those needing rapid re-housing due to domestic violence

Step 6: Create an email list of key elected officials and stakeholders that allows you to promote affordable, safe and stable housing and increase dialogue.

Activities include:

6a. Identifying mayor, councilors, and city manager

6b. Identifying county commissioners and county manager

6c. Identifying school board members and superintendent (who must address homeless students)

6d. Identifying state lawmakers

6e. Identifying hospital staff working to promote home visiting, respite care and parent education

6d. Identifying school district staff who may be able to find housing for homeless students and their family members

6e. Identifying existing non-profit agencies and coalitions focused on housing and shelter

6f. Identifying state program managers working in housing (such a child welfare)

6g. Communicating with identified officials on performance measures related to current funded housing and shelter supports. Performance measures could focus on accessibility, affordability, cultural relevance, and quality

6h. Collecting names and email addresses of all identified stakeholders (and identify all stakeholder agency websites)

Step 7: Create a sense of community awareness of the causes, costs, and prevention of ACEs and family trauma.

Activities include:

- 7a. Producing forums/engagement events for all those involved in housing and shelter
- 7b. Producing forums/engagement events for parents and family members
- 7c. Producing forums/engagement events for business community members
- 7d. Producing forums/engagement events for legislators
- 7e. Sharing updates on task force activities and articles posted on social media and emails

Step 8: Provide the Resilience Leaders course to agency leaders who are providing housing supports and seek to innovate and address gaps in services and quality issues.

Activities include:

- 8a. Identifying trainers for Resilience Leaders course
- 8b. Recruiting participants for the course
- 8c. Serving as coaches or mentors for course participants
- 8d. Supporting all graduates of the course in their innovation development (these are local projects focused on increasing the quality of services and quantity of services to meet the needs of children, youth and parents)
- 8e. Identifying local professionals to provide technical assistance to agencies needing help improving quality

8f. Showcasing the best practice models that are presented in the course

8g. Getting on the same page with course participants and graduates, ensuring a shared understanding of ACEs, CQI concepts, and using data to inform action

Step 9: Use technology to support all Resilience Leaders innovations, and communicating with the other Resilience Leaders Task Forces (and other county work that aligns with Resilience Leaders).

Activities include:

- 9a. Providing opportunities to network via Zoom, Skype, Facetime
- 9b. Providing opportunities for professional development with web-based learning experiences
- 9c. Sharing and housing promotional and educational materials in a product management system (such as Google Forms, Basecamp/project management system)
- 9d. Highlighting innovation in social media and creating youtube channels to showcase solutions
- 9e. Researching the “Uber-ization” of housing, shelters and community-building (Artificial Intelligence-designing communities, city planning software, Video conferencing with home program and shelter program staff and advocates)

Step 10: Collect data in order to create a yearly process for evaluating measurable and meaningful progress toward goals.

Activities include:

- 10a. Publishing a yearly report on all activities and innovations (the report should answer the fol-

lowing question: precisely how far did we move the needle on improving the quality of services and quantity of services to meet the needs of children, youth and parents?)

10b. Creating events to showcase progress made, successes and challenges

10c. Communicating with other Resilience Leaders programs within your locality to transfer learning

10d Communicating with other Resilience Leaders programs outside your locality to transfer learning

10e. Creating a retreat for Task Force Members to reflect on progress and rethink next year's activities, focus and innovations

10f. Identifying new recruits for task force to avoid stagnation and increase innovation

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All rights reserved. For permission to copy, please contact us at info@safetyandsuccess.org (We are eager to distribute these guidelines as widely as possible to support family-friendly community-building and the prevention of ACEs.)*